



MAGIC

Memphis Area Geographic Information Council
Board Meeting 7/16/08
Location: Memphis Central Library, Meeting Room B
Time: 2:00 PM
Minutes prepared by Joyce Brasell, Secretary

Minutes

Board members present: Shawn Anderson, Kevin Bingham, Joyce Brasell, Todd Graves, Matt Hanks, Tom Lawrence, Jim Milford, Rick Stieg, Vic Young.

Board members present by proxy: Joyce Brasell for *Rick Wery*
Jim Milford for *Nancy Thompson*
Rick Stieg for *Glen McDaniel*

Board members absent: Robert Jackson, Peter Pace, Ryan Hanson

The meeting was called to order at 2:05 p.m. by President Richard Stieg, with quorum.

1. **Approval of 6/18/08 Board meeting minutes**

Shawn Anderson moved to approve the minutes of the 6/18/08 Board meeting as written. Second by Matt Hanks.
Minutes were approved as written.

A sign-in Sheet was passed. (Attachment 1)

2. **Treasurer's Report**

Tom Lawrence presented the Treasurer's Report. Our balance as of 6/23/08 is \$4,692.76. Jim Milford moved to accept the Treasurer's report with a second by Rick Stieg. Motion passed. (Attachment 2)

Three additional members have paid dues to MAGIC.

Suggestions of ways to pay for the conference were discussed. Treasurer Lawrence has drafted a letter to former MAGIC members inviting them to become active again by paying dues. Letters will be mailed immediately to 51 addresses with encouragement to renew membership and with a request to reply by mid-August. Those who pay the \$25 membership dues by mid-August will be allowed to attend the December conference without paying a registration fee.

3. **Committee Reports**

Nominations- Shawn Anderson reported the timeline for Board nominations for 2009 and distributed a MAGIC Board Roll-off Schedule and a 'Board Application Form for 2009.' The form is also available on-line. (Attachment 3)

Conference- Discussion included generating income for the conference, contacting the vendor list, obtaining speakers, and offering tracks and/or concurrent tracks for conference sessions. Vic Young and Shawn Anderson will report a cost estimate for the 2-day conference. The contract will not be signed until

cost and projected income and vendor estimates are firm. There will possibly be ½ day training offered.

Jim Milford will invite Mayor Warton to be the keynote speaker or to give the opening address.

Suggestions were made to target the new development in DeSoto County, the Tennessee base map program and West Tennessee mapping. “GIS in Your Backyard-Mapping Your Environment” will be the theme of the conference with EMA and Tennessee base mapping as tracks. A suggestion was made to change the colors of the sponsor levels.

Shawn Anderson distributed copies of RegOnline pricing options and a suggested conference evaluation questionnaire. (Attachment 4)

President Stieg will call a special meeting in the next two weeks to make firm plans for the conference.

Communication / Public Relations- Jim Milford requested meeting agendas and minutes be sent to him in order to post them on the public side of the MAGIC web site.

Membership / Development- An application form and letter of invitation will be mailed by Tom Lawrence to former members whose dues are not current.

Training / Education- Joyce Brasell reported a job posting by USDA/Farm Service Agency in the Career Intern Program for an Agricultural Program Technology Specialist. (Attachment 5)

Bylaws- No report.

4. **Old Business**

There was no old business.

5. **New Business**

July 16 MAGIC Board at 2:00 p.m. and General meeting at 3:00 p.m. will be held in Meeting Room B at Central Library.

August 20 MAGIC Board meeting will be held at El Porton Restaurant at Highland and Poplar.

September Board at 2:00 p.m. and General meeting at 3:00 p.m. is changed to September 24 at Central Library.

President Stieg moved to adjourn the meeting and Jim Milford seconded. The meeting ended at 2:50 p.m.