



## **MAGIC**

**Memphis Area Geographic Information Council**

Board Meeting 8/21/08

Location: El Porton, 65 S Highland St., Memphis, TN

Time: 3:00 PM

Minutes prepared by Shawn Anderson for Joyce Brasell, Secretary

### **Minutes**

**Board members present:** Shawn Anderson, Kevin Bingham, Ryan Hanson, Tom Lawrence, Jim Milford, Peter Pace, Richard Stieg, Rick Wery, Nancy Thompson, Todd Graves, Glen McDaniel

**Board members absent:** Robert Jackson, Matt Hanks, Vic Young, Joyce Brasell

The meeting was called to order at 3:03 p.m. by President Richard Stieg, with quorum.

#### **1. GIS Day 2008 Work Session**

- President Richard Stieg passed out paperwork with vendors from TNGIC and a current speaker list supplied by Shawn Anderson. We received several commitments from Vendor sponsors and the speaker list is going well. Based on current commitments, we do have sufficient funds to cover the event. Everyone still needs to recruit hard for both items.
- Shawn Anderson provided a draft flyer for the Conference. Several changes were suggested and the flyer will be modified before its made public.
- The Conference Questionnaire is completed and will be available to all attendees at GIS Day.
- Our Keynote Speaker is confirmed. Dr. Greg Easson will present on November 18 during lunch.
- We will need to meet with Rick Johnson, Director of the Great Hall, sometime in October to settle room arrangements.
- A Vendor Reception is possible on November 18. We are waiting for interest from participating parties.
- Ryan Hanson gave a report on the class survey for GIS Day 2008. Most responders suggested an “Editing in ArcMap” class. We will offer Dr. Esra Ozdenerol’s class either on November 20 or 21 at the University of Memphis. Price is yet TBD. We will also offer the “Editing in ArcMap” taught by TeachMeGIS on November 17 at a location TBD for \$300. Class limit is 12. Ryan Hanson has agreed to be Training Coordinator.
- Shawn Anderson asked for a volunteer for the Map Poster Contest. Nancy Thompson and Todd Graves agreed to handle everything.
- The Board agreed to offer registration at \$50 for regular attendee and \$10 for student. However, if a student wants to make a presentation at GIS Day, we will waive the fee.
- Discussion was held about incorporating MAGIC membership into the GIS Day registration. The Board agreed to keep membership separated from registration. If a person pays their MAGIC dues before a pre-determined deadline they will receive GIS day for FREE with membership running from Jan 1 to Dec 31. All agree this is sufficient.

- Peter Pace suggested a Student Session for a presentation competition. Each student would present for 15 minutes and a winner will be chosen.
- Tom Lawrence will create the registration website using Eventbrite.com. It should be ready soon.
- Shawn Anderson is hoping by Labor Day week, all event promotional materials and registration will begin.

#### **Treasurer's Report**

- Tom Lawrence presented the Treasurer's Report. Our balance as of 8-20-08 is \$4,546.76. A copy is included with the minutes.

#### **Website issues by Jim Milford**

- Jim Milford discussed web announcement postings on the website. Most announcements require a week grace period before they show up on the website. He recommended setting up a blog where announcements can be posted in a more timely fashion. The Board agreed to the idea.

President Richard Stieg moved to adjourn the meeting and Tom Lawrence seconded. The meeting ended at 4:24 p.m.

Memphis Area Geographic Information Council

FY2008 Transactions

Date	Num	Description	Memo	Category	Amount
<b>BALANCE</b>	<b>12/31/2007</b>				<b>13,760.96</b>
		Petty Cash			
	1038	TNGIC	Conference Payment minus \$1,000	Misc - 2007 Conf	
	1039	TN Secretary of State	Annual Report Filing Fee	Operating	
	Fee	Bank of America	Check Enclosure Fee	Operating	
	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	125.00
	Cash	MAGIC	Membership Fees (received cash)	Inc - Memberships	25.00
	1040	USPS	Stamps	Operating	
	Cash	Rite Aid	Envelopes	Operating	
	Cash	PO Box	Rick paid for PO Box (Reimbursed below)	Operating	40.00
	1041	Rick Stieg	Reimburse Rick for paying for PO Box	Operating	
	Cash	Rick Stieg	Membership Fee (refund for PO Box)	Inc - Memberships	
	Cash	MAGIC	Membership Fees (received cash)	Inc - Memberships	30.00
	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	295.00
	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	575.00
	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	50.00
	DEP	Petty Cash	Deposit \$0.01 from Petty Cash	Inc - Memberships	0.00
	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	75.00
	Cash	Tom Lawrence	Parking at U of M on 4/22/08	Operating	
	1042	USPS	Stamps for Membership Mailing	Operating	
	1043	Rick Stieg	Deposit for Germantown Center for Conference	Conference	
	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	125.00
<b>BALANCE</b>	<b>8/20/2008</b>				<b>4,546.76</b>