



MAGIC

Memphis Area Geographic Information Council

Board Meeting 9/24/08

Location: Memphis Central Library, Meeting Room B

Time: 2:00 PM

Minutes prepared by Shawn Anderson for Joyce Brasell, Secretary

Minutes

Board members present: Matt Hanks, Vic Young, Shawn Anderson (proxy for Joyce Brasell), Peter Pace, Richard Stieg (proxy for Ryan Hanson), Rick Wery, Nancy Thompson, Glen McDaniel

Board members absent: Robert Jackson, Kevin Bingham, Ryan Hanson, Tom Lawrence, Jim Milford, Todd Graves

The meeting was called to order at 2:03 p.m. by President Richard Stieg, with quorum.

1. Approval of 7/16/08, 8/01/08 (called Board Meeting), and 8/21/08 Board meeting minutes - Rick Wery moved to approve the minutes as written and Nancy Thompson seconded.

2. Treasurer's Report – President Richard Stieg presented the Treasurer's Report for Tom Lawrence. There is \$4,921.76 in the bank. Motion was made by President Richard Stieg to approve report as presented, seconded by Vic Young. Motion passed without opposition. A copy is included with the minutes.

3. Committee Reports

Nominations – Deadline for 2009 Board Member applications is September 30, 2008. We have 5 positions open with Todd Graves, Joyce Brasell, Matt Hanks (for Janiece Riggins), Ryan Hanson and Jim Milford rolling off. Two people have completed their application with one pending. Shawn Anderson will give a reminder in the General Meeting.

Conference – President Richard Stieg and Shawn Anderson gave an update to the Board relative to GIS Day 2008. Some of the major highlights were:

Speakers – We have enough speakers to cover single sessions on Tuesday and concurrent sessions on Wednesday. Shawn Anderson will have an updated agenda in a couple of days. A copy is included with the minutes

Vendors – We have a good list of vendors. We anticipate additional vendors to sign-up. A current list is included with the minutes

Poster Contest prizes – The Board agreed to sponsor the cash prizes for the map poster contest at 1st - \$50, 2nd - \$25 and 3rd - \$15

Food choices – Peter Pace presented a list of food choices for the Keynote lunch and possible breakfast/lunch. The Board has given total discretion to Peter for making a choice. A copy is included with the minutes.

Registrations – We only have two registrations so far, which is not good.

GIS classes – There are 4 people signed up for the Advanced Editing in ArcMap by TeachMeGIS and 2 for Esra’s Remote Sensing Class at the U of Memphis. We need to meet 12 for the TeachMeGIS class.

Vendor Reception – There will probably not be a Vendor Reception this year. Something may be worked out in November.

President Richard Stieg will call a meeting sometime in early October to finalize everything.

Communication / Public Relations – No report was presented.

Membership / Development – No report was presented.

Training / Education – President Richard Stieg presented the Training / Education report for Joyce Brasell. Free to local and state Mississippi government employees. Commercial and non-Mississippi participants, 2-day workshops \$175, 3-day workshops \$225.

- Introduction to ArcGIS I – Sept. 30, Oct. 1 – Batesville Enterprise Center - \$175
- Introduction to ArcGIS II – Oct. 27, 28, 29 – Batesville Enterprise Center - \$225
- Introduction to Geoprocessing Scripts using Python – Nov. 11, 12 – NWCC DeSoto Center

Bylaws – No report was presented.

4. Old Business

No old business was presented

5. New Business

No new business was presented

Vic Young moved to adjourn the meeting and Peter Pace seconded. The meeting ended at 2:57 p.m.

Memphis Area Geographic Information Council

FY2008 Transactions

Date	Num	Description	Memo	Category	Amount
BALANCE 12/31/2007					13,760.96
		Petty Cash			0.00
1/16/2008	1038	TNGIC	Conference Payment minus \$1,000	Misc - 2007 Conf	-10,195.00
1/18/2008	1039	TN Secretary of State	Annual Report Filing Fee	Operating	-20.00
1/31/2008	Fee	Bank of America	Check Enclosure Fee	Operating	-3.00
2/14/2008	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	125.00
2/20/2008	Cash	MAGIC	Membership Fees (received cash)	Inc - Memberships	25.00
2/29/2008	1040	USPS	Stamps	Operating	-22.14
3/6/2008	Cash	Rite Aid	Envelopes	Operating	-2.06
3/19/2008	Cash	PO Box	Rick paid for PO Box (Reimbursed below)	Operating	40.00
3/19/2008	1041	Rick Stieg	Reimburse Rick for paying for PO Box	Operating	-15.00
3/19/2008	Cash	Rick Stieg	Membership Fee (refund for PO Box)	Inc - Memberships	-25.00
3/20/2008	Cash	MAGIC	Membership Fees (received cash)	Inc - Memberships	30.00
3/20/2008	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	295.00
4/22/2008	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	575.00
6/3/2008	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	50.00
6/3/2008	DEP	Petty Cash	Deposit \$0.01 from Petty Cash		0.00
6/23/2008	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	75.00
6/23/2008	Cash	Tom Lawrence	Parking at U of M on 4/22/08	Operating	-1.00
7/18/2008	1042	USPS	Stamps for Membership Mailing	Operating	-21.00
8/6/2008	1043	Rick Stieg	Deposit for Germantown Center for Conference	Conference	-250.00
8/6/2008	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	125.00
8/28/2008	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	25.00
8/28/2008	DEP	MAGIC	Conference Vendor - Tipton County	Inc - Conference	100.00
9/19/2008	DEP	MAGIC	Membership Fees pd by check	Inc - Memberships	50.00
9/19/2008	DEP	MAGIC	Conference Vendor - Sanborn	Inc - Conference	200.00
BALANCE 9/24/2008					4,921.76

NOTE: Also received \$600 for "Editing in ArcMap" Class on 9/16/08. Will wait to deposit to see if class is held.

Regular Speakers

Keynote Luncheon Speaker - Greg Easson

Name	Affiliation	Notes
Shawn Anderson	Tipton County GIS	
Todd Graves	City of Bartlett	
Diana Threadgill	Mississippi River Corridor	
Tim Bierdz	City of Germantown	possible
Matt Hanks / Andrew McColgan	Desoto County GIS	
Rick Wery	MLGW	breakout session
Peter Pace	City of Memphis GIS	
Dennis Pedersen	Director OIR-GIS Service, State of TN	November 19, morning
Carmen Cupples	City of Dyersburg	
Dr. Brian Waldron / Ryan Hanson	CPGIS	possible
Kevin Bingham - Risk Assessor	ADEQ - Ensaf	
Cathy Justis	Wolf River Conservancy	November 18
Richard Stieg	ReGIS	
Terry Templeton	TDEC	
Dr. Hsiang-te Kung	TN Geographic Alliance	November 19, morning
Joyce Brasell	Northwest MS Community College	
Tim Moreland	Memphis MPO Planner	possible
William Veazey / Esther Wood	TC Planning , Fayette County Planning	possible
Nancy Thompson Friend	Ducks Unlimited	possible

Vendor Speakers

Platinum Sponsor - Fisher&Arnold, Vic Young

Diamond Sponsors

Kevin Bingham/Mickey Rainey	Ensaf	
Bob Eckenrod	Pictometry	possible
Wayne Hampel	Rolta International	possible
Susan James	ESRI	possible
Dennis Barnhill	RJ Young	possible
Marc Pearson	Stantec	possible
Ron Mulberry	BinaryBus	possible
Richard Duncan / Mike Brewer	GeoJobe	
Pinnacle	Pinnacle	

Confirmed

MONEY SO FAR:

ORGANIZATION PARTNER

TNGIC \$1,000

PLATINUM

FISHER&ARNOLD \$800

DIAMOND

ENSAFE \$400

GEO-JOBE \$400

PINNACLE \$400

ESRI \$400

GOLD

3001 \$200

SANBORN \$200

EXHIBITORS

MS RIVER CORRIDOR \$100

TCGIS \$100

CITY OF LAKELAND \$100

TOWN OF COLLIERVILLE \$100

VENDOR TOTAL \$4,200

CASH IN MAGIC ACCOUNT \$4,921

REGISTRATIONS SO FAR \$100

\$9,221

Catering Options for the MAGIC Conference 2008

Draper's Catering

POC: Diane

385-7788

Lunch: \$8 per person

Salad: +\$120

Drinks: \$1 per person

Servers: \$20 per server per hour

Total: \$2225 + \$206 tax = \$2431

Breakfast: \$3 per person

Drinks: \$1 per person

Total: \$900 + \$83 tax = \$983

Donelson's Catering

POC: Wendell

454-3600

"complete" lunch: \$2584

Total: \$2584 + \$239 tax = \$2823

"complete" breakfast: \$1012

Total: \$1012 + \$94 tax = \$1106

Coletta's Catering

POC: Steven

383-1122

Lunch: \$8.40 per person

Drinks: \$0.7 per person

Total: \$2047 + \$190 tax = \$2237

Breakfast: \$553 including tax

Snack: \$500 including tax

BOARD MEMBER	TASK 1	TASK 2	TASK 3	TASK 4
Richard Stieg	House Cleaning	Agenda Coordinators	Stuff bags	
Shawn Anderson	All Printed Materials	Agenda Coordinators	Nominations Coordinator	Closing Business
Joyce Brasell	Registration	Intro Keynote Speaker		
Tom Lawrence	Moderator - 1 Session	Registration Coordinator	Finance Coordinator	
Ryan Hanson	Training Coordinator	Stuff bags		
Peter Pace	Moderator - 1 Session	Food Coordinators		
Glen McDaniel	Registration	Moderator - 1 Session		
Todd Graves	Map/Poster Contest	Moderator - 1 Session		
Jim Milford	Registration	Attendee Coordinator		
Robert Jackson	NOT AVAILABLE			
Kevin Bingham	Vendor Coordinators	Moderator - 1 Session		
Matt Hanks	Moderator - 1 Session	Food Coordinators		
Vic Young	Vendor Coordinators	Agenda Coordinators		
Richard Wery	Moderator - 1 Session	Questionnaire Coordinator	Enforcer Coordinator	
Nancy Thompson	Map/Poster Contest	Moderator - 1 Session		