



## **MAGIC**

### **Memphis Area Geographic Information Council**

Board Meeting: 10/14/2009

Location: Central Library

Time: 3:00 PM

Prepared by Shawn Anderson

## **MINUTES**

Board members present: Shawn Anderson, Joey Eversole, Matt Hanks, Jim Milford, Richard Stieg, Vic Young, Tom Lawrence, Esra Ozdenerol, Kevin Bingham, Jim Butcher, Rick Wery

The meeting was called to order by President Shawn Anderson at 3:05 p.m.

A motion to approve the Board Meeting Minutes of 9/09 was made by Jim Milford and seconded by Richard Stieg. The motion carried.

### **Treasurer's Report**

Tom Lawrence gave an update on our current 501C3 status. Currently, our organization is acting like a C6, unofficially. He did speak with the IRS about taxes and we are OK if we stay below a certain monetary threshold. He suggests we explore the 501C3 process again next year since we have more years under our belt. The City of Germantown has not cashed our deposit check for GIS Day of \$250. President Shawn Anderson will contact Diana and clear things up. Our current balance is \$11,939.50 which includes deposits for GIS Day sponsorships. A motion to approve the treasurer's report once Tom sends out the balance sheet via email was made by Rick Stieg and seconded by Jim Milford. The motion carried.

### **Committee Reports**

There will be a GIS Day meeting October 28 (Wednesday) 3pm at El Porton to discuss updates.

#### Conference

Keynote Speaker – Our Keynote speaker will be Rick Crowsey. We offered \$250 for expenses and a hotel night. He accepted and will be at GIS Day 2009.

Call for Papers Announcement – Rick Wery gave an update on our presentation list. Deadline is October 20 but we may have to extend depending on response. Rick will create an agenda once papers are received.

Vendors – Tom Lawrence gave an update on our current vendor list which includes MLGW (Event Sponsor), ESRI (Platinum), Spatial Information Solutions (Platinum), Collierville, GeoJobe, Kucera, Tipton County GIS, Mosaic, Digital Now, TNGIC and possible Desoto County, Verizon, and Fisher&Arnold.

Food – Food will be Colletta's at a per person price. Peter will give headcount week from conference.

Registration Website – The eventbrite website is up and running. We have 4 registrations so far. Deadline to register is November 11. President Shawn Anderson will send out GIS Day reminder to all.

GIS Training Classes – The training classes have been announced and registration is open. We have received little to no response. Deadline to register is October 23. We may have to cancel classes if we don't meet minimum student requirements.

Map Gallery Announcement – Matt Hanks has distributed the map gallery announcement to the website and members. Categories and prizes are same as last year. Deadline is November 6.

Bags, Lanyards, Mousepads, Shirts – President Shawn Anderson will check status on bags. Everything else is good.

Questionnaire – Rick Wery is working on questionnaire and it will be ready by GIS Day.

### Communications/Public Relations

The new website blog is working great and there is more participation. Jim Milford wanted someone to send him the pictures from GIS Day 2008 to post on the blog. President Shawn Anderson volunteered.

### Membership/Development

Will recruit at University and region for GIS Day

### Training/Education

Esra Ozdenerol talked about her efforts to establish an online GIS certificate program at the University of Memphis. There have been some issues and asked for support from MAGIC.

### Nominations

We have 4 volunteers for Board member seats in 2010. President Shawn Anderson will notify membership via email of names for GIS Day voting. Todd Graves will create the ballot.

## **Old Business**

None

## **New Business**

President Shawn Anderson presented to the Board a bylaw change adding a student Board Director. There were two options which are included in the minutes. A motion was offered by Jim Milford and seconded by Rick Wery to approve Shawn's/Esra's wording for Article IV Section 1 and adding Section 6 to Article V while changing #3 to "Student Director must be at least a junior in undergraduate study". The motion carried.

President Shawn Anderson asked the Board to approve an appreciation letter to Mr. Tom Leatherwood of the Shelby County Register's Office. A motion was offered by Richard Stieg and seconded by Jim Butcher for President Shawn Anderson to write a letter. The motion carried.

Richard Stieg made a motion to adjourn meeting at 5:05pm

Memphis Area Geographic Information Council

FY2009 Transactions

	Date	Num	Description	Memo	Category	Amount
<b>BALANCE</b>	<b>12/31/2008</b>					<b>4460.56</b>
	1/21/2009	1059	Postmaster	PO Box for 1 Year	Operating	(42.00)
	1/26/2009		MAGIC	[\$695 deposit] 2008 Conference for ESRI, Collierville and NSMSCC Students	2008 Conference	520.00
	1/26/2009		MAGIC	[\$695 deposit] Memberships	Membership	175.00
	2/2/2009		MAGIC	[\$250 deposit] 2008 Conference MLGW attendees	2008 Conference	150.00
	2/2/2009		MAGIC	[\$250 deposit] Memberships	Membership	100.00
	2/4/2009	1060	USPS	Stamps for Membership Letters	Membership	(42.00)
	2/4/2009	1061	Rite Aid	Envelopes for Membership Letters	Membership	(2.50)
	2/18/2009	1062	TN Sec'y of State	Corporation Annual Report (due 4/1/09)	Operating	(20.00)
	2/20/2009		MAGIC	Memberships	Membership	250.00
	3/19/2009	Card	USPS	Stamps	Operating	(8.40)
	3/19/2009		MAGIC	Memberships	Membership	1120.00
	3/27/2009	Card	GoDaddy	Website Hosting (set up by Jim Milford)	Communication	(79.63)
	4/8/2009	1063	Ger mantown	Deposit for Germantown Center for Conference	Conference	(250.00)
	4/13/2009		MAGIC	Memberships	Membership	275.00
	6/17/2009		MAGIC	Memberships	Membership	260.00
	7/31/2009		MAGIC	Memberships	Membership	150.00
	9/10/2009		MAGIC	Sponsorships and Registrations	2009 Conference	2880.00
	9/10/2009		MAGIC	Memberships	Membership	25.00
	9/10/2009		MAGIC	Shirt	Shirts	24.05
	9/10/2009		MAGIC	Shirt	Shirts	24.04
	9/10/2009	1064	World Wide	200 MAGIC Mousepads	2009 Conference	(247.50)
	9/24/2009		MAGIC	Sponsorships and Registrations	2009 Conference	2100.00
	9/24/2009		MAGIC	Shirt	Shirts	122.36
	10/6/2009	1065	Eventbrite	Registrations on-line	2009 Conference	(4.48)
<b>BALANCE</b>	<b>10/14/2009</b>					<b>11939.50</b>

# Memphis Area Geographic Information Council

## FY2009 Transactions

Month Cleared	Monthly Balance Calculated	Balance on Statement	OK?	NOTES
Jan				
Jan				
Jan	\$5,113.56	\$5,113.56	OK	NOTE 12/31/08 Checking balance was \$4,610.56, since Check #1056 for \$150 had not cleared.
Feb				
Feb				
Feb				
Feb				
May				
Feb	\$5,549.06		OK	Feb balance was \$5,569.06; Ck #1062 not cleared
Mar				
Mar				
Mar	\$6,581.03		OK	Mar balance was \$6,601.03; Ck #1062 not cleared
Apr	\$6,856.03		OK	Apr balance was \$6,856.03; Ck #1063 not cleared.
June	\$6,856.03		OK	6/17 Balance was \$6,856.03
July & August	\$7,266.03		OK	Confirmed balance on-line on 8/11/09. Check #1063 not cleared
Sept				
Sept				
Sept				
Sept				
Sept				
Sept				
Sept	\$12,193.98	\$12,193.98	OK	Confirmed balance on-line on 10/14/09. Ck #1063 not cleared