



# MAGIC

Memphis Area Geographic Information Council

Board Meeting: 02/21/2007

Prepared by Shawn Anderson - Secretary

Board Members Present: Ronny Blackburn – President, Todd Graves, Shawn Anderson, Ryan Hanson, Janiece Riggins, Vic Young, Kevin Bingham, Richard Stieg, Jim Milford, Lema Kebede, Tom Lawrence, Rick Wery, Joyce Brasell

Board Members Not Present: Glen McDaniel, Jim Butcher

Location: Memphis Central Library, 3030 Poplar Ave., Memphis TN 38111

Meeting Started: 3:00pm

Meeting brought to order by the President Ronny Blackburn with quorum

## Agenda:

- 1) Election of Officers
- 2) Committee Assignments
- 3) Goals for 2007
- 4) New Business

### **I. Election of Officers**

- A. President Ronny Blackburn opened the meeting with a welcome to all new and current Board members and offered thanks for our willingness to serve. A brief recap of the 2006 GIS Conference at the University of Memphis was also given.
- B. President Ronny Blackburn stated all Board and Business meetings will be held at the Memphis Central Library location with the exception of March and November.
- C. President Ronny Blackburn presented a description of officer duties for Vice-President and opened nominations.
  - i) Jim Milford nominated Rick Stieg as Vice-President. Motion by Joyce Brasell to close nominations, seconded by Lema Kebede. Affirmed by voice of “I”, vote unanimous.
- D. President Ronny Blackburn presented a description of officer duties for Secretary and opened nominations.
  - i) President Ronny Blackburn nominated Shawn Anderson as Secretary. Motion by Joyce Brasell to close nominations, seconded by Richard Stieg. Affirmed by voice of “I”, vote unanimous.
- E. President Ronny Blackburn presented a description of officer duties for Treasurer and opened nominations.
  - i) President Ronny Blackburn nominated Jim Butcher as Treasurer. Motion by Shawn Anderson to close nominations, seconded by Rick Wery. Affirmed by voice of “I”, vote unanimous.

## II. Committee Assignments

- A. President Ronny Blackburn described our current committees (Conference, Communications/Public Relations, Membership/Development, Training/Education) and offered to create two new ones: Bylaws and Nominations
- B. Committees were filled by volunteers first and then appointed by President Ronny Blackburn
  - i) Conference: Chair-Richard Stieg, Co-Chair-Vic Young, Assistant-Ryan Hansen
  - ii) Communications/Public Relations: Co-Chairs Jim Milford and Tom Lawrence
  - iii) Membership/Development: Co-Chairs Ryan Hansen and Shawn Anderson
  - iv) Training/Education: Co-Chairs Joyce Brasell and Ryan Hansen
  - v) Bylaws: Co-Chairs Rick Wery and Janiece Riggins
  - vi) Nominations: Co-Chairs Todd Graves and Shawn Anderson, MAGIC member to be appointed

## III. Goals for 2007

- A. Networking with other GIS Groups
  - i) Continue to obtain other email lists to use.
  - ii) Contact the vendors from the conference and others about their contacts.
  - iii) Continue to work with the GIS Groups we are networking with.
- B. Promote the Organization
  - i) Keep the press releases going.
  - ii) Sponsor training events through the year.
  - iii) Support other organizations event that involved GIS.
  - iv) Try to get the newspaper and TV more involved with the conference.
- C. Start Planning the GIS Conference
  - i) Date: November 12 – 13, 2007. This is the Monday & Tuesday before Thanksgiving week.
  - ii) Call for presenters by May 1. Call for poster contest by August 1.
  - iii) Find a keynote speaker by May 1.
  - iv) Recruit more members to help with the little things.
  - v) Address the cost of the Conference.
- D. Education
  - i) Follow up with Tennessee Geography Alliance.
  - ii) Promote the September Business meeting in the Colleges.
  - iii) Develop some power point presentations as to what GIS is.
  - iv) Look into sponsoring an instructor led class.
- E. Committee Meetings
  - i) Committee chairperson will need to be prepared to report to the Board at each meeting.
  - ii) Hold meeting as needed. Could be before the regular Board meeting.
- F. Website
  - i) President will need to contribute to the President's Corner better.
  - ii) Continue to post the Board and Business minutes on the site.
  - iii) Continue to work on the relevant links. Look at categorizing the links.

- iv) Board members need to use the website to add to the agenda for the meetings so all the Directors will have time to think about the topic's to be discussed.
- G. Establish local version of GISCorp.
  - i) Continue to work on this area.
  - ii) Try to increase the number of the GIS Task Force.
- H. Purchase a Laptop for MAGIC to have for presentations.
  - i) Establish the specifications that we will need for this laptop including software.
  - ii) Compare cost from several vendors.
  - iii) See if there is a decent used laptop from a company that they might be willing to donate.
- I. Maintain a library of presentations materials.
  - i) When a presentation is done at any MAGIC function, the presenter need to be asked ahead of time if their power point can be posted on our website.
  - ii) The Communication Committee Chairperson or designee will need to collect the power point presentation.
- J. Finalize the 501 c 3.
  - i) Need to focus on this and set a time frame in which we can complete this before the Conference.
- K. MAGIC Business Meeting Presenters.
  - i) The Vice President will be responsible in confirming the Presenters for each meeting. Exception will be the Conference.
  - ii) The Vice President will be responsible in confirming the location of both Business meetings and Board meeting.
  - iii) All presenters will need to confirm by April's Board meeting. Also contact with the Presenter two weeks before the meeting needs to be done. If they need any equipment, that will need to be secured in advance of the meetings.
  - iv) Recommend that the business meeting location be the Memphis Library
- L. Bylaws
  - i) Revise the bylaws to define the election process.
  - ii) Address the election of Board member.

#### **IV. New Business**

A. Vic Young mentioned the SONS activity for the first week of June. This is a joint effort between 8 different states for an earthquake exercise. Vic recommended MAGIC should offer to participate.

B. Rick Wery asked about the new format of the MAGIC website ([www.midsouthgis.org](http://www.midsouthgis.org)).

Motion to adjourn, Richard Stieg  
Second by Tom Lawrence

The meeting adjourned at 4:45 PM