



MAGIC

Memphis Area Geographic Information Council
Board Meeting: 04/15/2006
Prepared by Jim Butcher, GISP, G.G.

Board Members Present: Rick Wery - President, Ronny Blackburn – Vice President, Jim Butcher - Secretary, Della Adams – Treasurer, Rick Stieg, David Walker, Jim Milford, Kevin Bingham, Mickey Rainey

Board Members Not Present: Tom Lawrence, Nolan Rhem, Joyce Brasell, Shawn Anderson, Todd Graves

Location: 600 Jefferson, Memphis, TN

Meeting Started: 3:10 PM

Meeting brought to order by the Vice President

1)MAGIC501c6 or 501c3 status

1.Advantageous to MAGICto incorporate and file separately as a 501c3, rather than use TNGIC as an umbrella organization.

2.MAGICshould file as a 501c3. A corporation cannot transfer status between 501c6 and a 501c3. This would require refiling all paperwork.

3.Incorporation, cost: \$100

1.Must incorporate for IRS purposes

2.Requirements

1.Record charter with Register of Deeds, cost: \$17

2.Organization must have a physical address, PO Box will not do. This address can be the same as the Registered Agent, listed below.

3.A person to serve as incorporator.

4.A person to serve as a Registered Agent (RA)– responsible for legal issues that might arise. If the RA changes then there is a \$10 fee to file for the change.

1.Rick Stieg volunteers to serve as the Registered Agent at the following address: 365 Innovation Dr., Suite 212, Memphis, TN 38152

4.EIN conversion

5.Annual Report

1.Must file annually

2.Form will arrive by mail to the RA

3.Secretary must sign and return report.

4.Completion of the Annual Report does not require Board Action.

6.Motion to incorporate – Ronny Blackburn, seconded by Jim Milford.

Passed

7.Motion not to use TNGICas an umbrella – Rick Stieg, seconded by Della Adams. Passed

2)Web Site

- 1.FTP access: Ensafes IT department have issues with FTP.
- 2.DNS issue: DNS problem with Ensafes server. **Should be corrected.**

3)Committee Reports

- 1.**Conference Committee (Della Adams):** From committee meeting
 - 1.Della has contacted the Holiday Inn at the University of Memphis.
 - 1.She has reserved both November 13th & 14th for the conference.
 - 2.There is a chance that we may be able to reserve a new cisco lab under construction in FIT for training.
 - 1.Can we get the lab at no cost?
 - 3.Preliminary outline for the two days:
 - 1.Monday, November 13th
 - 1.Training sessions in the morning.
 - 2.Half day of conference starting at 1PM and lasting until 5PM.
 - 3.Cocktail Reception at 5PM
 - 2.Tuesday, November 14th
 - 1.Full day Conference.
 - 4.Need to have more technical sessions during conference.
 - 5.Since members will attend conference for free, the President will send out an email to individuals on the different email list giving those who have not paid dues until the end of May to join.
 - 6.Speakers (Emergency Services Theme), recommendation from Ronny Blackburn.
 - 1.A former intern for Sam Russell. She is currently a research associate at LSU and heads the LSUGIS Data Clearinghouse.

2.Communications/Public Relations: Chair Jim Milford reporting

- 1.Committee has begun to define its role & responsibilities.
 - 1.The newsletter "VECTORS"
 - 2.The MAGIC Web Site
 - 3.PR work for MAGIC.
- 2.Establish guidelines for submission of Stories to the newsletter.
- 3.Web Site issues
 - 1.Changes required by Jim Milford will be emailed to KW.
 - 2.Jim Milford will keep a folder of updates & changes.
 - 3.Ensafes will backup old web site prior to changes.
 - 4.Do we need a review process for web site changes?
 - 5.How will we test to prevent, or locate and remove broken links?
- 4.Tom Lawrence will start to research and evaluate outlets for PR opportunities that may be available to us.
 - 1.Free places to post conference announcements and information.
 - 2.Using pamphlets and brochures as a recruitment tool.

3.Membership/Development: Chair Ryan Hansen reporting.

- 1.Uses for a skills assessment
 - 1.Local GISCorp

- 2.Allow students to display skill set for potential employment.
- 2.Allow people to complete an on-line skills survey.
 - 1.This may require Board review.
 - 2.Can this be tied into to membership database?
- 3.4 skill areas
 - 1.Employment
 - 2.Software knowledge/experience
 - 3.Certified Professionals
 - 4.GPS/Field experience.

4.Training/Education: Chair Rick Stieg reporting

- 1.Approached the TN Geography Alliance.

4) New Business

- 1.Board Vacancies, two possible vacancies.
 - 1.Nolan Rhem is leaving for a new job
 - 2.Mickey Rainey has expressed a desire to step down.
 - 3.Both Vic Young and Janiece Riggins have expresses and interest in fulling these positions.
 - 4.Since David Bandi ran in the last election should he be offered one of the open positions?
- 2.Option #1 (Jim Butcher): Email the membership and see if anyone one else wishes to submit their name for an open position.
- 3.Option #2 (Rick Wery): Evaluate the known candidates, Vic Young, Janiece Riggins, and David Bandi. Then the Board selects the best two candidates.
- 4.Motion made by Rick Wery to adopt option #1. Seconded by Rick Stieg. Motion passed.**
- 5.Proposal by Della Adams to consider the formation of a founders board.
 - 1.Posponed until next meeting.**

Motion to adjourn

Meeting ended: 4:48 PM