



Memphis Area Geographic Information Council

Board Meeting: 1/20/2016
Memphis Central Library
3030 Poplar Ave, Memphis TN 38111
Time: 2:10 pm
Prepared by Shawn Anderson

MINUTES

AGENDA

Call Meeting to Order and Establish Quorum

President Lauren Patterson called the meeting to order at 2:10pm.

Board members present: Lauren Patterson, Scott Trapolino, Carlton Ray, Zinnia Ron-Ferguson, Shawn Anderson, Andrew McColgan, Lindsay Barrios, Rick Wery, Tom Lawrence, Matt Oaks, Keith Reasons

Guests: Justin Abart, Todd Graves and Rick Wery

President Lauren Patterson confirmed a quorum was established.

President Lauren Patterson asked the Board to introduce themselves to each other.

Approval of December 16, 2015 Board Meeting Minutes

A motion was presented by Tom Lawrence and seconded by Andrew McColgan to approve the December 16, 2015 minutes as distributed via email and at the meeting. No discussion and motion passed unanimously.

Additions & Deletions to the Agenda

Tom Lawrence asked to add the proposed Antique Map Contest to the agenda.

Treasurer's Report

President/Treasurer Lauren Patterson sent out the Treasurer's Report via email which has \$6,497.93 in the MAGIC account. There was some general discussion and everyone thinks we are in a good position to start the year.

COMMITTEE ROUNDTABLE/SIGNUP

Communications / Public Relations

Carlton Ray passed out his Communications Committee Plan for 2016 which was inspired by Tom Lawrence's Sponsor Committee Plan.

After a couple minutes of discussion from Carlton Ray, Tom Lawrence asked if we could settle adding new members to the MAGIC Board and get it out of the way and the Board agreed. A motion was presented by Tom Lawrence and seconded by Lindsay Barrios to add Justin Abart and Todd Graves to the MAGIC Board. There was discussion about the need to add more Board members relative to quorum issues but the consensus was that it was more of a benefit to have them than not. Motion passed unanimously. We now have 16 Board Members and 1 Student Liaison for a total of 17, which requires 9 for a quorum.

The Board also handled officer nominations at this time. Shawn Anderson opened the floor for nominations for Vice President/President Elect. Tom Lawrence nominated Carlton Ray and he accepted. Shawn Anderson presented a motion and seconded by Scott Trapolino to close nominations and elect Carlton Ray as Vice President/President Elect by acclamation. Motion passed unanimously.

Shawn Anderson opened the floor for nominations for Secretary. Scott Trapolino nominated Justin Abart but he declined. Shawn Anderson nominated Andrew McColgan and he accepted. Shawn Anderson presented a motion and seconded by Carlton Ray to close nominations and elect Andrew McColgan as Secretary by acclamation. Motion passed unanimously.

Carlton Ray continued his report and asked for help from any Board member interested.

President Lauren Patterson passed around the Committee signup sheet and asked for volunteers. Committee chairpersons are:

- Communications/Public Relations – Carlton Ray
- Membership/Development – Shawn Anderson
- Training/Education – Matt Oaks
- Scholarship – Andrew McColgan
- Nominations – Marie Holyfield (hopefully with no objections)

Membership/Development

Shawn Anderson is now the new Membership/Development Chairman and he will update the membership form and get with Carlton to have online payment options. Several Board members suggested we open membership in April. We also want to get involved more with career days at the University of Memphis or other events of education and promote MAGIC. As a reminder here are the membership dues and dates:

- 1) Start of membership drive to August 31st, 2016 – \$35 which covers General meetings AND Conference in November.
- 2) September 1st, 2016 to October 31st, 2016 - \$75. Our new Conference fee is \$75 as well. The \$75 goes toward the Conference and membership which runs from November 1st, 2016 to October 31st, 2017. This promotes a GREAT incentive to pay before August 31st for membership and save \$40.
- 3) Student fees are \$15 regardless of time frame but still same membership year (Nov 1 to Oct 31).

Training / Education Committee

- Training Partnership with TeachMe GIS

President Lauren Patterson went over the proposal from TeachMe GIS relative to costs and course offerings. The Board agreed we need to explore this and maybe setup 2 or 3 classes and gauge interest. If the classes can't fill then we will just cancel it. More details to come.

Nominations

No report

Conference/Events Recap

- Sponsor Committee – Tom Lawrence said he will speak after Scott Trapolino.
- Agenda/Presentations – No report
- Scholarship – No report
- Map Gallery – No report
- Social Event – No report
- Venue – Scott Trapolino mentioned he has researched several locations for the 2016 MAGIC Conference. He is focusing on the week of November 14. The possible locations include the Great Hall in Germantown, Pink Palace, and Botanic Gardens. Some locations are not available for the Thurs/Fri of the week. Several Board members asked if he would look into Rhodes College, Bridges, the University of Memphis UC Center (through CAESAR), Pyramid Bass Pro and Agricenter in Germantown. Scott Trapolino will give an updated report at the next Board meeting in February.
- Food – No report

Tom Lawrence distributed his Committee Plan also inspired by Carlton Ray and mentioned most of the stuff will be done via email and would meet as necessary. Tom Lawrence wants to streamline our fees, benefits, and presentation options to avoid confusion and favoritism. Shawn Anderson said it was a great start and looked forward to getting this done so we can recruit vendors much earlier.

Grants

No report

NEW ACTION ITEMS

Establish 2016 Goals

President Lauren Patterson asked the Board for new goals in 2016. Goals offered include;

- Add more babies to the MAGIC family
- Stay involved with organizations we met in 2015 and maybe have a MAGIC liaison to offer updates and news to the Board.
- Continue 4H involvement with 4H Shelby County and Haywood County
- Better Committee leadership, improve and strengthen membership involvement and bring big stuff to the Board instead of things that can be approved beforehand.

Annual Report

President Lauren Patterson passed around a sheet for Board member information for the Annual Report and the State of TN

Elect Vice President

We handled this business earlier along with the Secretary position.

Student Coordinator

No report

Antique Map Contest

Tom Lawrence also sent out a draft of contest rules which he will discuss later.

ADJOURNMENT

A motion was presented by Andrew McColgan and seconded by Justin Abart to adjourn the meeting at 3:01pm and proceed to the General meeting after a 5 minute break. Motion passed unanimously.