

**Memphis  
Geographic**



**Area  
Information**

## **Council**

Board Meeting: April 18, 2018  
Mosaik Solutions  
6423 Shelby View Dr. #101, Memphis TN 38134  
Time: 1:00 pm  
Prepared by Shawn Anderson (for Justin Abart)

## **MINUTES**

### **Call Meeting to Order and Establish Quorum**

Quorum established at 1:16 pm by President Scott Trapolino.

Board Members Present: Scott Trapolino, Sherra Russell, Andrew McColgan, Matt Oaks, Shawn Anderson, Carlton Ray, Robert Winkler, Tom Lawrence, Marie Holyfield

### **Approval of March Board Meeting Minutes**

Motion presented by: Andrew McColgan

Seconded by: Tom Lawrence

Discussion: Approved unanimously

No agenda was presented.

### **Additions and Deletions to Agenda**

President Scott Trapolino added Rick Wery's Retirement Extravaganza.

### **Treasurer's Report**

President Scott Trapolino provided the Treasure's Report. Balance \$6,795.21

Motion presented to approve report by: Carlton Ray

Seconded by: Tom Lawrence

Discussion: Approved unanimously

## **Committee Reports**

### **Communications and Membership Development**

#### *Website Coordinator / Duties of Coordinator*

Robert Winkler has volunteered to handle communications using the MAGIC gmail account. He got with Shawn Anderson and reviewed the current contacts. Robert Winkler will send out more frequent notices for meetings and information. Carlton Ray is still the website coordinator but he is looking to release those duties to someone else. Robert Winkler expressed interest. We also have social media accounts that need help. Robert Winkler also asked about checking the MAGIC gmail and who is responding to those. Many thought it was Lauren but not positive.

### **Training and Education**

#### *Establish Timeline for Promotional Materials / Design a Certificate for Training*

President Scott Trapolino said the UAV training meeting last March went great. President Scott Trapolino will use an existing template and complete the certificates for email for those who attended.

### **Conference**

The conference this year will be at the Botanic Gardens November 1-2, 2018 and the deposit has been put down.

Tom Lawrence asked if we will have a Social Event this year.

Marie Holyfield asked if we were going to receive our certificates of attendance for the MAGIC Conference last November. President Scott Trapolino will get with Lauren on the status.

#### *Conference Theme / Food Options / Venue for 2019 Conference / Establish Onsite Planning Session / Establish Task List and Duties*

President Scott Trapolino asked the group if we needed a theme this year. Several mentioned we usually don't coordinate our conference to the theme anyway. President Scott Trapolino said he will ask SCAUG for support this year at the conference. Adam Carnow was mentioned as a possible Keynote Speaker. Matt Oaks said he would explore other options for consideration. Shawn Anderson will give a report of TNGIC's Keynote Speaker next week at their conference.

Marie Holyfield is handling the food. Breakfast food, snacks and drinks will be the same. Marie Holyfield will get two quotes from Hog Wild and Drapers for review.

We are exploring Crosstown Concourse in Midtown Memphis for our 2019 conference.

We decided that an onsite planning session at the Botanic Gardens is a good idea. Marie Holyfield will send out a date and time.

President Scott Trapolino wanted to organize the task list for the conference. Sherra Russell volunteered to run the Map Gallery Contest. Matt Oaks is running the agenda and presentations. Robert Winkler will handle printing materials. Andrew McColgan will organize the student scholarship again this year. Shawn Anderson will get a quote for mousepads and President Scott Trapolino will get prices on cool lanyards. Call for papers will try to go out the week of May 1<sup>st</sup>.

Registration is now open with prices and dates below.

Student Registration \$15; April 18th - November 2nd

Early Bird Registration \$35; April 18th - August 31st

Registration \$75; September 1st - October 15th

Late Registration \$120; October 16th - November 2<sup>nd</sup>

### **Old Business**

None

### **New Business**

President Scott Trapolino called Rick Wery to schedule his retirement party from MLGW. It will be May 16, 2018 after the MAGIC General Meeting.

### **Adjournment**

Motion presented by: Robert Winkler

Seconded by: Marie Holyfield

Time: 2:43 pm