MINUTES
BOARD MEETING
Tuesday, February 22, 2022
10:00 AM
Virtual (Zoom)

CALL TO ORDER & ESTABLISH QUORUM
- Call to Order
  - Motion By: Rob Winkler
  - Seconded By: Lee Owens
- Quorum established at 10:00 AM (time) by President Rob Winkler.
  - Officer (**Bold** = attended)
    - President – Rob Winkler **Yes** / No
    - Vice President – Michelle Field **Yes** / No
    - Secretary – Lee Owens **Yes** / No
    - Treasurer – Lauren Patterson **Yes** / No
  - Member (**Bold** = attended)
    - AJ Robinson Yes / **No**
    - Andrew McColgan **Yes** / No
    - Marie Holyfield **Yes** / No
    - Scott Trapolino **Yes** / No
    - Shawn Anderson **Yes** / No
    - Sherra Russell Yes / **No**
    - Tom Lawrence **Yes** / No

APPROVAL OF PREVIOUS MEETING MINUTES
- Motion presented by: Shawn Anderson
- Seconded by: Marie Holyfield
- Discussion: N/A

TREASURER'S REPORT
- Status:
  - No payments outstanding
- Quickbooks consideration
  - Research other check balancing software
  - Quickbooks may be too much/too expensive

Non-Profit Status (Lauren)

- Status has been re-approved
- Lauren will send tax forms to board

- o IRS due May
- Secretary of State filing due in April

Communications Enhancements Update (AJ)
- On hold

PO Box management
- Sherra to get extra key
- Michelle requested access
  - o Lauren will check with Post Office about price and availability of 3rd key.

Marketplace Update (Michelle)

- All embroidered right now
  - o Current logo still is not working for printing
  - o Lauren to send logo file

Conference Venue Selection (Marie)

- Germantown(Great Hall)
  - o Only available 15th and 16th Nov.
- Reached out to several venues
  - o Reign Events
    - ▪ Site visit needed
- At this time, motion for venue committee to be able to select venue without further board approval.
    - ▪ Motion: Tom Lawrence
    - ▪ Seconded: Andrew McColgan

Webinars Update (Michelle)

- Feb 16.
  - o GISCI - completed
- March 16.
  - o Joseph Roberts, CofM
- April
  - o No webinar. TNGIC Conference
- May 18.
  - o NearMap

Central Library

- April 19th – General Meeting

- o Small presentations and workshops
- May 17th – Board Meeting to be determined

Other discussion:

- Waiting on ESRI non-profit to be processed

ADJOURNMENT
- Motion presented by: Shawn Anderson
- Seconded by: Scott Trapolino
- Time: 11:01 AM