

**MINUTES**  
**BOARD MEETING**  
**Tuesday, March 19, 2024**  
**2:00 PM**  
**Zoom/Germantown Community Library**

**CALL TO ORDER & ESTABLISH QUORUM**

- Call to Order
- Quorum established at 2:03 PM (time) by President Lee Owens
  - Officer (**Bold** = attended)
    - President – Lee Owens **Yes** / No
    - Vice President – David Branson **Yes** / No
    - Secretary – Mary Dubose **Yes** / No
    - Treasurer – Shawn Anderson **Yes** / No
  - Member (**Bold** = attended)
    - Carrie Baker **Yes** / No
    - Haley Feather Yes / **No**
    - Jessica Wallace **Yes** / No
    - Lauren Patterson Yes / **No**
    - Lesley Rakestraw **Yes** / No
    - Rob Winkler **Yes** / No
    - Scott Trapolino **Yes** / No
    - Uday Bhanu Burrey Yes / **No**
  - Student Ambassador (**Bold** = attended)
    - Andrew Humphries **Yes** / No
    - Alyssa Huffman **Yes** / No

**APPROVAL OF PREVIOUS MEETING MINUTES**

- Shawn motioned to approve minutes
- Seconded by: Rob
- Motion approved

**TREASURER'S REPORT**

- Current balance is \$11,852.41.
- Balance at last meeting was \$11,456.20.
- Deposit check from Reign Event Venue was deposited.
- Bluetooth Square device purchased.

**COMMITTEE REPORTS**

*FINANCIAL COMMITTEE*

- Met earlier in March to discuss Square purchase and deposit check.

- Reason for money being deducted from deposit check: we exceeded the linens allowance at the 2023 conference and cost of extra linens was taken out of deposit per agreement.
  - To avoid this situation in 2024, consider how many tables will actually be needed in sponsor room and main conference room.

#### *COMMUNICATION AND WEBSITE COMMITTEE*

- Website up to date as of right now.
- Plan to send out announcement soon regarding student showcase.

#### *EDUCATION AND SCHOLARSHIPS COMMITTEE*

- One student has submitted so far (from Rhodes College).
- Andrew has notified students at Delta State.
- Alyssa has notified students at UofM.
- Barriers to participation:
  - Students graduating this semester
  - Students who attend school remotely
  - Projects that cannot be shared with the public
- Speak individually with students in the next few days to encourage participation.
  - Can extend deadline if necessary.
  - Rob and Mary will discuss to coordinate sending personal emails to contacts at Rhodes and UofM.
  - Board members encouraged to reach out to individual students who may participate.
  - MAGIC official announcement to be sent out to general membership to encourage members to attend.
    - Wait until week of 3/25 to send announcement in case of cancellation.
- If this scholarship competition has to be cancelled due to lack of participation, any student who submitted an application will be invited to attend the November conference at no charge and present at that time.
  - Can discuss other options if this occurs.
- Panelists are being finalized.
  - Ideally have one more panelist from private sector (MLGW?).

#### *PROFESSIONAL DEVELOPMENT COMMITTEE*

- Potential webinar with John Nelson fell through.
- Committee to plan 3-4 events for this summer.

#### **ANNUAL CONFERENCE**

- Committees:
  - Sponsor: Lee, Uday, **Shawn**, Scott, Lesley
  - Agenda: Lee, **David**, Mary, Rob, Jessica, Carrie
  - Food: **Scott**, Haley, Rob
  - Map Gallery: **David**, Lauren, Carrie
- Pricing:
  - Raise Silver level to \$500?

- Shawn motioned to increase Silver level sponsorship to \$500.
  - Seconded by: David
  - Motion approved.
- Conference registration pricing: keep the same as last year.

#### **TNGIC**

- Shawn to serve as vice-president in 2024 and president in 2025.
- 2025 conference not planning to be held at Montgomery Bell.

#### **ADJOURNMENT**

- Motion presented by: Lee
- Seconded by: Shawn
- Motion approved
- Time: 2:55